

Meeting of the Durham Cable Access Television (DCAT) Committee
Monday, October 6, 2003
4:00 PM
Durham Town Hall - Town Council Chambers

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Members present were Clayton Tolson, Paul Gasowski, Kathy Kentner, George Katchadorian, Katie Paine and Peter Brown. Also present was Craig Stevens, DCAT coordinator.

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The previous meeting's minutes were not read (they were sent to each member via email) but no one had any questions or comments.

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The DCAT coordinator, Craig Stevens, gave a report. He attained new DCAT volunteers from recruiting efforts at Durham Days. Fonts will be changed on the Community Bulletin Board (CBB) portion of Ch. 22 to make reading easier. He recommended we subscribe to a music service to provide background music on Ch.22 and the committee voted to do so, 5 yes, 0 no. Craig is coordinating with the town's Web designer to make sure our program schedule is accurate and up to date. He is budgeting for additional equipment to enhance broadcast capabilities. Craig concluded his report with a short preview of the Durham Days video, which will be broadcast shortly.

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The committee spent approximately 30 minutes editing the policy and procedures documents. Edits were made and the revised documents will be available at the next meeting. Areas of concern revolved around programming control, fees, hard feed / soft feed scheduling, as in setting certain slots each week for specific programs, and legal issues with future public access coalitions, i.e. UNH, Lee, Madbury. Additional discussion about these and other issues will be made at the next meeting.

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Paul Gasowski briefed the committee on the specifics of video training classes, including course content, duration and levels of certification. He will set dates for another afternoon session and have Craig Stevens set up an evening session. Once these dates are set DCAT will advertise through flyers (a sample one was presented by George K.), Town Web Site, Ch.22 CBB and word of mouth/e-mails.

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The next meeting will be November 3rd at 4pm, Town Council Chambers.

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The meeting was adjourned at approximately 5:30pm.

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Respectfully submitted,
Peter A. Brown